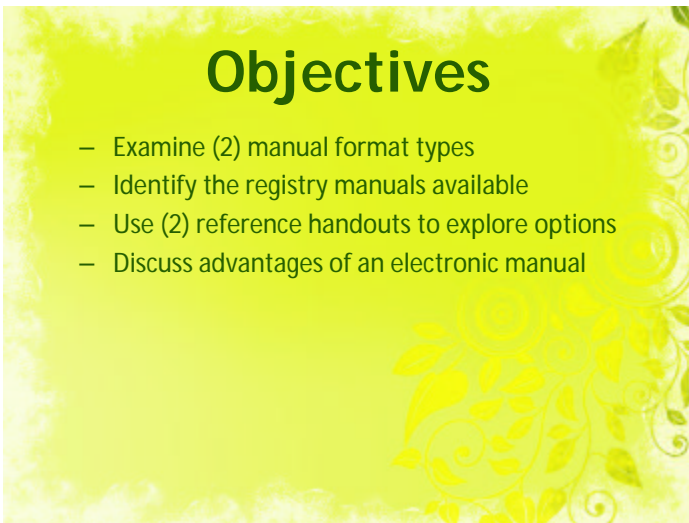
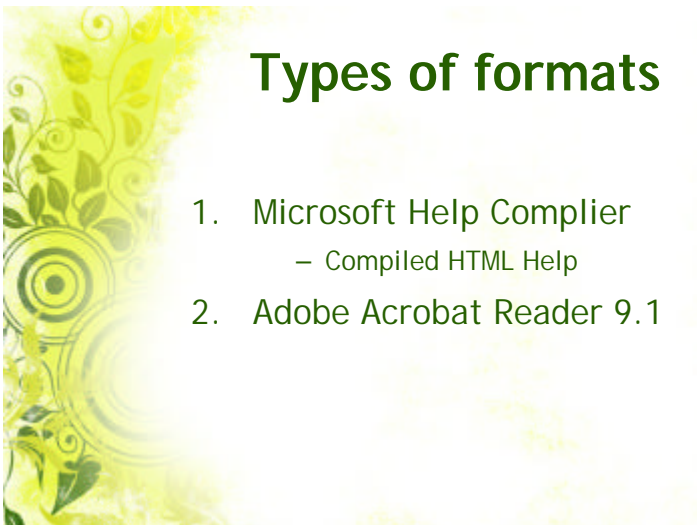


Using Electronic Manuals



Objectives

- Examine (2) manual format types
- Identify the registry manuals available
- Use (2) reference handouts to explore options
- Discuss advantages of an electronic manual



Types of formats

1. Microsoft Help Compiler
 - Compiled HTML Help
2. Adobe Acrobat Reader 9.1

Reference Handouts

1. Registry Plus™ Online Help (RPOH) User Training Manual

The Online Help training manual teaches you how to use Online Help. In this manual, you not only learn about the various tools of Online Help, you can also answer questions to test your knowledge and complete activities to practice your new skills.

http://www.cdc.gov/cancer/npcr/npcrpdfs/RPOH_Training_Manual.pdf

Reference Handouts

2. Adobe Acrobat Reader 9.1

[Tips for Using Commenting Tools with the New CS Manual \(855K PDF\)](#)

This document provides instructions on how to use the new commenting and highlighting feature available in Adobe Reader. The free Reader software gives you the ability to highlight text and add sticky notes to any of the pages in the manual that is saved on your computer.

<http://www.cancerstaging.org/cstage/tipsusingcommentcsmanual.pdf>



National Program of Cancer Registries



Registry Plus Software for Cancer Registries

Registry Plus Online Help
User Training Manual

Version 1.0

(Based on NAACCR Version 11)



Registry Plus™ Online Help

NAACCR Data Standards and Data Dictionary, 13th ed., Record Layout 11.3
FORDS (Facility Oncology Registry Data Standards), Revised for 2009
– FORDS Appendix B: Site-Specific Surgery Codes

- Collaborative Staging Manual and Coding Instructions
 - Part I. Introduction and General Instructions
 - Part II. Site-Specific Schemas
- The SEER Program Coding and Staging Manual, 2007
- ICD-O-3, Introductory Material and Morphology Numerical Lists
- Multiple Primary and Histology Coding Rules
- EDITS Help for NAACCR Metafile version 11.3
- EDITS Help for NAACCR Metafile version 11.3A

[illegible]